



**Creative
People &
Places**

OPPORTUNITIES TO CO-DESIGN AND FACILITATE SESSIONS FOR TW3 CREATIVE SPACE 2024

Project Details

Hounslow Local Advisory Group and CPP Hounslow are looking for artists and creatives to co-design and facilitate sessions at our TW3 Creative Space on Hounslow High Street! We are interested in hearing from all facilitators who share our vision for multicultural, inclusive, engaging and accessible participation-based events. You will be working in collaboration with the Hounslow Local Advisory Group (LAG) and facilitating an activity to be shared on Hounslow High Street.

Hounslow LAG and CPP Hounslow are looking to find 3 different facilitators for 3 separate events this summer (each will be a 4-hour session).

We invite you to submit a proposal for 1 event which falls into 1 of the following categories:

- **Music/Dance Performance**
- **Craft Workshops**
- **Creative Writing Workshops**
- **Art Workshops**

Read more below to see if you would like to collaborate with us this summer!

Who we are

The Hounslow Central Local Advisory Group –

One of four Local Advisory Groups (LAGs) established by Creative People & Places Hounslow. The Hounslow LAG is made up of people who live, work or have a vested interest in the area surrounding Hounslow High Street, who are eager to develop arts and culture offerings locally. The group collaborate with creatives to produce these events, aiming to engage Hounslow's diverse communities and allow for more local people to experience the joy of creativity.

Creative People & Places –

A programme funded by Arts Council England aiming to engage new people and communities in arts and culture. It is led by a consortium of partners: Watermans (lead partner), Hounslow Music Service, London Borough of Hounslow, Hounslow Libraries and TW4 Community Development Trust. The TW3 Creative Space events are funded by CPP, allowing for free creative experiences to be shared.

About TW3 Creative Space on Hounslow High Street

The TW3 Creative Space is a programme developed by the Hounslow LAG to bring creative experiences to Hounslow High Street, making use of an area frequented by many of the borough's residents. Each summer the programme runs 4 events on separate Sundays between June – September, each lasting around 4 hours.

This year we are recruiting for 3 of the 4 events, which will be held on:

- **Sunday 28th July**
- **Sunday 25th August**
- **Sunday 22nd September**



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Each event is unique and aims to engage around 1000 – 1500 people through a rolling, drop-in participation style through out the day. These events are inclusive of all members of Hounslow's communities and seek to be accessible to all. We have access to outdoor spaces along the High Street but will also consider the use of indoor spaces if necessary.

Find out more about previous events here - <https://www.watermans.org.uk/impact/tw3-creative-space/>

Our Objectives

We have three main objectives which any creative offering must be aiming for.

1. **Multicultural engagement** – Hounslow is one of the most culturally diverse boroughs in the UK. We aim not only for all of our summer events to be inclusive but to celebrate the diversity of Hounslow's community.
2. **Engaging and interactive** – We aim for our summer events programme to engage and interest our community, catering to all ages and varied experience interacting with arts and culture activities.
3. **Accessible** – Our programme of events must be accessible for all members of our community. These events will be completely free of charge for all participants.

Person Specification

We're looking for creative applicants who –

- ▶ Have professional experience in the delivery of collaborative/participatory arts projects in a variety of community settings
- ▶ Are organised and able to manage the event on-site, with technical and management support from the CPP Programme team
- ▶ Have a supportive, inclusive and enabling approach
- ▶ Are able to effectively cooperate with CPP Programme team and LAG to create a collaborative event
- ▶ Are proactive in their approach to engaging local people in Hounslow

Budget

This is a paid opportunity. We base our fees on a day rate of £250 per day. Please include a proposed quote in your application including time required for planning, set up, take down and your time during the 4-hour event.

We will cover material costs in addition to this. Please include a costed quote for materials in your application.

How we will support you

- This is a paid opportunity, those who are chosen to collaborate with us will be contacted to discuss fees and expenses further.
- In the lead up to the event, the Hounslow LAG and CPP team will seek to help develop your offering and share any valuable information on the local community. These are collaborative projects and so your ability to communicate and engage with us in this time will be vital.



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- During the event CPP Hounslow will support the event with logistics, technical support if required and stewarding.

How to apply

Applications close 31st May 2024.

To apply to be one of our Creative Facilitators for the TW3 Creative Space Programme 2024, please send the following to cpphounslow@watermans.org.uk :

1. Your CV.
2. Your availability for the three available dates (**Sunday 28th July, Sunday 25th August, Sunday 29th September**).
3. A short proposal that outlines how you meet our Person Specification, how you will approach the project and how you will meet our three objectives. Your proposal can be submitted in a format that suits you. This could be written, visual or video.
4. A costed budget that covers planning, set up, take down, your time during the 4-hour event and expenses.
5. Up to 10 images of relevant previous work and any other information or support material

Timeline

Applications Close 31st May

Shortlisting – 3rd to 5th June

Invite to choose Interview slot – 6th June

Interview Slots – 10th to 14th June

Appointment – 19th June

Planning time – 1st to 12th July

Promotion – This will be ongoing from 1st June but we will specifically publicise this event during this period

Events – Sunday 28th July, Sunday 25th August and Sunday 22nd September

For any questions or further information needed, please contact cpphounslow@watermans.org.uk with the subject 'TW3 Queries'.

If there is a way we can make this application process more accessible for you -
Please email cpphounslow@watermans.org.uk with the subject 'TW3 application'

OR

Please call the Waterman's Box Office on 02082321010, ask to leave your name and contact details for a TW3 application call, a member of the team to get back to you.